

## **GOVERNMENT OF GUJARAT**

L. D. COLLEGE OF ENGINEERING, AHMEDABAD-380015

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REF. NO. LDC2/Comp/2853

DATE: 14-09-2016

## **CIRCULAR:**

## Dear Faculty Members and HOD,

This is to inform you that a new email service has been started. All the students and the department will be given their own email address and password as example@ldce.ac.in. Each and every communication between the faculty members and the students should be carried out using those email addresses.

Also from now on, all new notices are to be put on the LDCE website along with the notice boards. The faculty members of respective department can login to the website and easily add a new notice. Notice regarding exams, fees, submissions and new activities can be listed on the website. The notice then will reach every student's mailbox. The steps to add a new notice are as follows:

- 1. Login to LDCE website. (The credentials will be mailed to you)
- 2. Click on add notice tab and fill the details (Title, description and attach files if you want)
- 3. Select the list of students to be informed about the notice. Click Submit.

In case of any query you can mail it at admin@ldce.ac.in

PRINCIPAL

Copy to HOD: (1)Mechanical (2) Civil (3) Electrical (4) ICE (5) CE (6) IT (7) Chemical (8) Plastic (9) Rubber (10) Textile (11) Bio Medical (12)EC (13) Environment (14) General (15) Student Section (16) Library (17)Applied Mechanics (18)Automobile (19) Mathematics and Humanities