

## INQUIRIES

No.:LDCE/Stores/Vox Populi Mag/2017/835

L. D. College of Engineering,  
Navrangpura,  
Ahmedabad - 380015.  
Date: 25/03/2017

SUB: Quotation for providing Printing Facilities

Sir,

The quotation as per above subject should be sent in a sealed cover duly superscripted as QUOTATION for the Printing of Vox Populi Magazine due on 13<sup>th</sup> April, 2017 before 5 pm.

**The specifications for the magazine are as mentioned below:**

<b>Total Pages</b>	<b>: 76 (Including 4 Title pages)</b>
<b>Title pages</b>	<b>: 4 Pages, 170 GSM Coated/laminated, Matt Finish, 4 color offset on both sides</b>
<b>Inner Pages</b>	<b>: 72 Pages, 100 GSM Matt finish, 4 color offset on both sides</b>
<b>Size</b>	<b>: Final size of paper 210 x 270 mm</b>
<b>Proof</b>	<b>: One Black &amp; White copy for text proof, One 4 Colour proof</b>
<b>Copies</b>	<b>: 5,000 Nos.</b>
<b>Delivery</b>	<b>: Within 15 days from the order.</b>
<b>Binding</b>	<b>: Centre Pin binding</b>
<b>Designing</b>	<b>: The final ready for printing copy along with design will be provided by us.</b>

### **Terms and Conditions:**

1. Tenderer should be a registered printer. Appropriate documents/Certificates issued from appropriate authorities should be enclosed to support this.
2. The tenderer should have KST/CST/VAT/TIN/PAN Registration. Copy should be enclosed.
3. Quoted price should be inclusive of all taxes and duties and accordingly final bill to be submitted after satisfactory completion of work order.
4. All tenders and covers should bear the name and address of the tenderer and all the pages of the tender document must bear the seal and signature of the tenderer with page numbering.
5. The tenderer should be prepared to come to L. D. College of Engineering to take part in discussions, if required at a short notice.
6. Ready for print copy in CD / Pen Drive will be provided by us. The bidder will print the material in close liaison with the college **within 15 days.**
7. The suitable necessary modifications may be carried out suiting the printing requirements in close co-ordination with college authority.
8. The Price should be inclusive of complete job of providing proofs, printing, binding and supply to the college.

09. Samples of the papers for title pages and inner pages should be enclosed along with the quotation.
10. The printing house/company will be responsible for all expenses incurred by it in rendering the required service without any liability to the Principal.
11. Rates must be quoted in specific units mentioned in the tender form.
12. The validity period for the quotation should be 12 Months from the date on which the tender is due.
13. Purchase order will be given as per the requirements of the office. Contractor has to provide the goods as per order at the place suggested in work order.
14. No advance payment will be made. The payment will be done only if work will be found satisfactory and all conditions will be followed strictly by the contractor.
15. This office reserves the right to reject any or all quotations without assigning any reasons.
16. In case of any dispute or misunderstanding, the decision of the undersigned /Principal shall be final.

By Order of  
PRINCIPAL